



COLLEGE OF
**AGRICULTURE
& LIFE SCIENCES**
MISSISSIPPI STATE UNIVERSITY®



CALS/MAFES Outstanding Faculty Service Awards

The College of Agriculture and Life Sciences (CALs) and Mississippi Agricultural and Forestry Experiment Station (MAFES) will recognize an outstanding faculty member who has demonstrated exemplary service (as outlined below) at the Spring CALs/MAFES Awards Luncheon. Winners will receive a plaque and \$1,000.

Eligibility

1. All CALs and MAFES full-time faculty (regardless of % appointment) are eligible.
2. No recipient of the award will be eligible for re-nomination for three (3) years.
3. Criteria for the CALs/MAFES “Outstanding Faculty Service Award” is as follows
 - Outstanding scholarly service in the application of professional abilities, as a representative of Mississippi State University, to enhance the quality of life either within Mississippi, nationally, or internationally. Evaluation should include the extent to which the service meets clientele needs, induces positive change, or has significant impact on societal problems or issues.
 - Examples:
 - Exemplary service in the governance and operation of the Department, College, Experiment Station, and University that is distinguished by noteworthy service on various committees, boards, panels, task forces, and commissions.
 - Outstanding contributions to professional societies as an officer or on committees, journal editor, reviewer for professional journals or other publications, participation in professional society activities (such as organization of or presiding over symposia or sessions at professional meetings).
 - Participation as a member of advisory or review panels for government agencies and either nongovernmental, funding, or international organizations.
 - Community Service.

Nomination Process:

1. Nominations will be accepted from MSU faculty or staff.
2. The nomination packet should contain
 - Nominee Form and nominator letter of nomination/support
 - A minimum of two, and maximum of five, additional supporting letters
 - A maximum five page CV and/or similar document which further highlights or elaborates on the service activities for which the faculty member is being considered for recognition. This may also include supporting material which documents the service activities or showcases the involvement for which the nominee is being considered for recognition.
3. The deadline for submitting nominations is February 12 to the CALs Associate Dean.

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Selection Process:

A committee of at least four faculty will be assembled to select the awardees from the individuals nominated as appointed by the CALS Dean/MAFES Director or his/her designee. The committee will typically be drawn from past service award winners when possible.

CALS/MAFES Outstanding Faculty Service Award Nomination Form

Nominee: _____

Department: _____

Position Title: _____

Nominee Mail Stop _____ Email _____

Years in CALS/ MAFES (*if known by nominator*): _____

Has the nominee previously received this CALS/MAFES Outstanding Service Award? YES NO
(*if known by the nominator*)

Nominator: _____

Department: _____

Relationship to nominee: _____

Mail Stop: _____ Phone: _____

Department/Unit Head Endorsement: _____
(*Signature of Department/Unit Head if the Department/Unit Head is not the nominator*)

Note: As part of the nomination packet, the nominator can provide a letter of nomination/support outlining the reasons the nominee should be recognized. Please attach this letter, along with the other required materials, to this nomination form.